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## Job Description: Technical Program Manager Cala Health, Inc.

### About Cala Health

Cala Health is a world-class medical technology team creating breakthrough devices that are designed first and foremost for the patients that depend on us every single day. Together we are pioneering a new class of electrical medicine called neuroperipheral therapy™. Neuroperipheral therapy treats chronic disease non-invasively, without drugs or surgery, by stimulating peripheral nerves with body-worn electronics. Merging innovations in neuroscience, electronics, and medical devices, Cala Health has recruited experts across these fields to develop new therapies for patients. The company was spun out of Stanford University and we are venture backed by leading investors in technology and healthcare, including Johnson & Johnson, GV, dRx Capital (Novartis/Qualcomm joint investment), Lightstone Ventures, Lux Capital, and Action Potential Venture Capital (GlaxoSmithKline).

### The Opportunity

Cala Health is seeking a Technical Program Manager to join our growing team within the Cala Labs division. The role will include working with an experienced team and being responsible for program management of several research, development, quality and regulatory projects.

Specific Responsibilities also include:

- Creating and maintaining schedules, requirements and documentation for cross-functional research projects from concept to design transfer
- Supporting deliverables for clinical readiness review
- Tracking key milestones and tasks
- Managing core technology team members task lists, status and workload
- Managing project meetings and status updates
- Identifying critical paths and championing efforts to address them
- Managing design control process deliverables
- Managing relationships and communication with key vendors
- Supporting regulatory filings and quality control processes

### Desired Skills and Experience

We are looking for a Technical Program Manager to support product development in a dynamic, fast-paced startup environment, exemplified by:

- Strong background in Electro-mechanical Design, Medical Devices, Design Controls and Clinical Study support
- Excellent team, person-to-person communication skills and written skills
- BS in Science, Technology or Engineering
- 5+ years' experience including project manager software and QMS

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- Experience with design release document control practices and phase-gate design development processes.
- Experience with CAD software and with a variety of manufacturing processes preferred
- Knowledge of medical device standards such as IEC-60601-1, ISO 10993 is a plus

Cala Health believes our success is based on diversity of people, teams and thinking. We offer all employees the tools, training and mentoring they need to succeed. Our selection process is driven by the key requirements for the role rather than bias or discrimination on the basis of a candidate's sex, gender identity, age, marital status, veteran status, non-job-related disability/handicap or medical condition, family status, sexual orientation, religion, color, ethnicity, race or any other legally protected classification.

If you or someone you know might be interested in this position, please submit a resume & an introductory email to [careers@CalaHealth.com](mailto:careers@CalaHealth.com).

